



**Public Hearing and Regular Board Meeting**

Members Present: Carol Woodward – President , David Caccamise, Amy Drozdziel, Michael LoManto, Stacey Mierzwa Excused: Sylvester Cleary

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Cindy Booth, Caleb Clarke, Jack Dugan Jr, Cecelia Egan, James Hart, Cathy Kaicher, Luke Kaicher, Gavin Kaminski, Carol Markham, James Markham, Lewis Markham, Nathan Merrill, Phillip Narraway, Michael Palmer Jr, Makenzie Press, Jacob Skeels, Hector West, Marissa West, Robert West, Xyon Wolverton, Damian Sebouhian - Observer

**Public Hearing – Smart Schools Bond Act Investment Plans**

Public Hearing  
Smart Schools Bond  
Act Investment Plans

Carol Woodward opened the Public Hearing portion of the meeting at 5:00 pm.

Pledge to the Flag

Renee Garrett presented an overview of the Smart Schools Bond Act Investment Plans.

There were no comments

The motion was made by Amy Drozdziel, seconded by David Caccamise to close the public hearing at 5:02 pm

All voted yes.

**Regular Board Meeting**

Regular Meeting

**1. Call to Order**

Carol Woodward opened the Regular Board Meeting at 5:02 pm.

**2. Pledge to the Flag**

**3. Appointment of New Board Member**

Appointment  
Michelle Merritt to  
Board of Education

Michael LoManto made the motion, seconded by Amy Drozdziel, to appoint Michelle Merritt to fill the vacant Board position of resigned Board member, Bruce Ellis until the next annual election of the Board of Education, that is May 15, 2018.

All voted yes.



The Oath of Office was administered to Michelle Merritt by Mrs. Garrett.

**4. Presentations**

None

**5. Approval of Agenda**

David Caccamise made the motion, seconded by Stacey Mierzwa to approve the agenda.

Agenda Approved
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All voted yes.

**6. Public Comment (Please limit comments to five minutes per person)**

Lewis Markham  
Jack Dugan Jr.

Public Comment
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**7. Supervisory Reports**

Lindsay Marcinelli reported that the 1st and 2<sup>nd</sup> grade students participated in the Cornell Cooperative Extension Agriculture-Literacy Week with a book that looked at the many different aspects of agriculture and careers from farm to table.

Supervisory Reports
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Daniel Grande reported on the Middle/High School's Foreign Language Week activities, which included a school wide assembly of a Senegalse group, special international foods for lunches, and a foreign exchange student panel.

James Hart reported that he is working on the proposed Capital Project with the architect. Phase 1: MS/HS 1995 roof, science rooms and bus parking lot. Phase 2: emergency generator and some heating and ventilation needs at the Elementary school. He also stated that we are waiting for the release of funds for the Farm to School Grant that we were awarded and that the maintenance department has begun work on this year's Capital Outlay project of locker replacement at the Middle/High School.

Written reports were received from the Athletics and Transportation Departments.

**8. Board Reports**

A. President

Board Reports
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Carol Woodward stated that they have already presented our budget to Sheridan and reminded everyone of the following dates:

Budget Presentations:

Hanover – April 23, 2018 at 6:30 pm.

Budget Hearing – May 3, 2018 at 5:00 pm in the MS/HS library



CCSBA Honors Night and Annual Meeting will be on May 23, 2018 at the Williams Center at SUNY Fredonia.

Petitions are available in the District Office for anyone wishing to run for the Board, They are due to the District Clerk by 5 pm on April 16. Names will be drawn for position order on the ballot at 4:50 pm, prior to the Special Meeting on April 17.

Special Meeting to vote on BOCES Board nominations and their annual budget will be April 17 at 5:00 pm.

Carol Woodward made the following appointment changes to the Board Negotiations Committee: Bruce Ellis – removed, Carol Woodward – added

#### B. Committees

David Caccamise reported the supplies are in for this year's staff recognition. The Committee will be setting a date to honor the staff. The next meeting is April 19 at 3:30 pm in the Superintendent's office.

Michael LoManto reported that everything is on track for Sandra Muck to become our Claims Auditor next year. The Audit Committee is also looking into a possible change in our school tax collection process and what the impact would be if it is instituted. The next meeting is on June 21, 2018 at 4:30 pm.

David Caccamise reported the Cafeteria Committee's next meeting is on April 19, 2018 at 5:30 pm in the Superintendent's office.

Amy Drozdziel reported the Legislative Committee's next meeting is on April 19 at 4:30 pm in the Superintendent's office.

Stacey Mierzwa reported that the Wellness Committee is excited and has a lot of ideas.

#### C. Superintendent

Renee Garrett reported that she is in the process of giving budget presentations to the community, our newsletter is at the printer, and that she will be attending a rural schools meeting on April 13. She also stated our recent conference day provided several health-based sessions to our teachers and that she is working with other districts to schedule Ruby Payne as part of our professional development next year.

### 9. Discussion Items

None

### 10. Old Business

None



**11. New Business Consent Agenda**

Stacey Mierzwa made the motion, seconded by David Caccamise, upon recommendation of the Superintendent to approve agenda items 10A-D.

**A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of March 8, 2018.
- 2) Approve the Board of Education Special Meeting Minutes of March 22, 2018.
- 3) Approve the Board of Education Budget Workshop Meeting Minutes of March 22, 2018.

March Regular Meeting, Special Meeting, and Budget Meeting Minutes Approved

**B. Financial Items**

- 1) Treasurer's Report – February 2018 for all funds.
- 2) Warrant Summary Report – March 1 – March 28, 2018
- 3) Claims Auditor Report – February 16, 2018 – March 18, 2018.
- 4) Approve the Extra-Curricular Report – February 2018
- 5) 2017-19 Reserve Plan
- 6) Budget Transfers

Treasurer's Reports February 2018 Approved

Warrant Summary Report 3/1 – 3/28/18 Approved

Claims Auditor Report 2/16-3/18 /18 Approved

Extra-Curricular Reports February Approved

2017-19 Reserve Plan Approved

Budget Transfers Approved

Transfer From		Transfer To		Amount	Reason
A2010-490-00-36	Curr Dev	A9950-900-00-40	Capital	<b>40,000</b>	Increase to 2017 Capital Outlay
A2110-130-00-00	Teachers 7-12	A2110-126-00-00	Teachers 4-6	<b>22,000</b>	Adjust Budget
A2010-490-00-36	Curr. Dev	A2850-150-00-00	Advisor Salaries	<b>10,341.38</b>	Adjust BOCES
A2250-470-00-40	Tuition	A2110-400-00-40	Ed Contractual	<b>18,000</b>	To Fund SRO
A2110-130-00-00	Teachers 7-12	A9950-900-00-40	Capital	<b>25,000</b>	Increase to 2017 Capital Outlay

**7) Purchases:**

Harris Beach PLLC                      Legal    \$ 8,987.32

Purchases Approved



Johnson Controls                      Planned services –HS                      \$ 7,263.00

8) Blanket Purchase Order for 2018-19:

School Specialty                      School Supplies                      \$20,000.00

Blanket Purchase Order Approved
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9) Authorize the transfer from the General Fund to the Special Aid Fund in the amount not to exceed \$14,000.00 for the 20% general fund share of summer special education program expenses.

Authorize Transfer General Fund to Special Aid Fund
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10) Authorize the transfer from the Capital Reserve Fund to the Debt Service Fund in the amount of \$6,055.83, effective April 13, 2018 for the remaining 2017-18 bus financing.

Authorize Transfer Capital Reserve Fund to Debt Service Fund
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11) Authorize the transfer from the General Fund to the School Lunch Fund in the amount of \$50,000, effective April 13, 2018.

Authorize Transfer from General Fund to School Lunch Fund
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12) Authorize the transfer from the General Fund to the Retirement Reserve Fund in the amount of \$117,201, effective April 13, 2018.

Authorize Transfer from General Fund to Retirement Fund
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13) Authorize the transfer from the Debt Service Fund to the General Fund in the amount of \$50,000 to offset the amount of debt services expense, effective April 13, 2018.

Authorize Transfer from Debt Service Fund to General Fund
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14) Authorize the transfer from the Unemployment Reserve Fund to the Capital Reserve Fund in the amount of \$138,401, effective April 13, 2018.

Authorize Transfer from Unemployment Reserve Fund to Capital Reserve Fund
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15) Authorize the transfer from the Insurance Reserve Fund to the Capital Reserve Fund in the amount of \$46,178, effective April 13, 2018.

Authorize Transfer from Insurance Reserve Fund to Capital Reserve Fund
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16) Authorize the transfer from the Employee Benefit Accrued Liability Reserve Fund to the General Fund in the amount not to exceed \$60,000 for other benefits expense for retiree sick day reimbursement and accrued liability.

Authorize Transfer from Employee Benefit Accrued Liability Reserve Fund to General Fund
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17) Authorize the transfer from the Retirement Contribution Reserve Fund to the General Fund in the amount of \$117,201 to offset the amount of employee retirement expense (ERS) effective April 13, 2018.

Authorize Transfer from Retirement Contribution Reserve Fund to General Fund
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18) Authorize the Superintendent to make the necessary budget transfers to the General Fund and the School Lunch Fund to balance the accounts for the 2017-18 year.

Authorize Budget Transfer to the General Fund and School Lunch Fund
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19) Authorize the transfer from the unappropriated fund balance to the Retirement Contribution Reserve Fund in the amount not to exceed \$200,000 effective June 30, 2018.

Authorize Transfer from Unappropriated Fund Balance to Retirement Contributions Reserve Fund
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**HS Library**

20) Authorize the transfer from the unappropriated fund balance to the Capital Reserve Fund in the amount not to exceed \$200,000 effective June 30, 2018.

Authorize Transfer from Unappropriated Fund Balance to Capital Reserve Fund

21) Authorize the transfer from the General Fund to the Capital Reserve Fund in the amount not to exceed \$165,000 for the Capital Outlay Project effective April 13, 2018.

Authorize Transfer from General Fund to the Capital Reserve Fund

**C. Personnel**

1) Establish a 12 month cleaner position for 8 hours per day effective March 13, 2018.

12 Month Cleaner Position 8 hours /day Created Effective 3/13/18

2) Appoint Lisa Will to a permanent 12 month full time Cleaner position effective March 13, 2018. There will be no additional probationary period.

L. Will Appointed F/T Cleaner Effective 3/13/18

3) Accept the resignation of Jennifer Russell, Mathematics teacher, effective April 27, 2018.

J. Russell Resignation Accepted 4/27/18

4) Terminate Lisa Szumigala, as a long term substitute teacher for Mrs. Sarah Borrello, effective April 8, 2018, as the teacher has returned from leave. Mrs. Szumigala will remain on the substitute list.

L. Szumigala Terminated as Long Term Substitute Effective 4/8/2018. Remain on Substitute List

5) Approve the Superintendent's request, pursuant to section 9c of her contract, for an additional vacation day to be taken on July 31, 2018 for a total of 12 days. Eleven days were unanimously approved at the Board of Education meeting on January 11, 2018.

Revised Superintendent Vacation Days Approved 2018-19

6) Approve the following change in work hours for the Transportation Department personnel effective April 9, 2018:

Transportation Department Hours Approved

Kimberly Stott          6 hours

7) Approve the following unpaid leaves for the 2017-18 year:

Unpaid Leaves Approved 2017-18

Michele Dolce          1 day                  March 9, 2018  
Stephen Waugh        18 days                March 5-29, 2018

8) Approve the following substitutes:

Substitutes Approved

Emily Marsh – uncertified teacher effective March 20, 2018  
Emily Narraway – uncertified teacher

9) Remove the following name from the substitute list:

Substitute Name Removed

Kate Pinkowski



D. Other

- 1) Approve the following IEP Recommendations #6424, 6417, 1265, 1200, 1556, 6509, 7098, 9117, 6582, 1294, 4231, 4320, 1359, 6341, 4263, 1214, 9099, 6295, 6276, 1450, 4441, 6501, 6578, 7061, 1228, 1340, 1343, 1374, 6261, 6315, 4291, 7095, 7087, 1320. IEP  
Recommendations  
Approved
  
- 2) Approve the proposed 2018-19 Forestville Central School budget in the amount of \$12,787,393. Budget and Property  
Tax Report Card  
Adopted
  
- 3) Approve the 2018-19 Property Tax Report Card to be submitted to New York State.
  
- 4) Approve the 2018-19 calendar as submitted. 2018-19 Calendar  
Approved
  
- 5) Approve the following 2018-19 transportation request:  
  
NCCS: Michelle Fuglewicz Transportation  
Request 2018-19  
Approved
  
- 6) Approve the finalized Smart Schools Bond Act Investment Plan for technology classroom upgrades. Smart Schools Bond  
Act Investment Plans  
Approved
  
- 7) Approve the finalized Smart School Bond Act Investment Plan for security upgrades.
  
- 8) Rescind so much of the motion made and unanimously passed by the Board of Education on March 8, 2018 concerning the amount of \$5,900 in the agreement for surveying services with McIntosh and McIntosh P.C. McIntosh & McIntosh  
Agreement Adjusted
  
- 9) Approve the motion made and unanimously passed by the Board of Education on March 8, 2018 to reflect the amount of \$2,800 in the agreement for surveying services with McIntosh and McIntosh P.C.
  
- 10) Authorize the Superintendent to enter into an agreement with Young and Wright Architectural for the 2017 Capital Outlay Project in the amount of \$9,750.00 plus normal reimbursable expenses. Young & Wright  
2017 Capital Outlay  
Agreement  
Approved
  
- 11) WHEREAS, THE Board of Education of the Forestville Central School District has reviewed the Commitment Statement from Erie 2 – Chautauqua – Cattaraugus BOCES for services to be provided during the 2018-19 school year, and 2018-19  
Commitment  
Statement for  
BOCES Services  
Approved  
  
WHEREAS, the Board of Education of the Forestville Central School District agrees that such services are required to complement the existing educational program, therefore,  
  
BE IT RESOLVED, that the services to be provided and the cost proration are acceptable to this district.
  
- 12) Surplus the following item: Surplus Item



1 wheelchair

13) Appoint the following members to the Wellness Committee:

Wellness Committee  
Appointed

Stacey Mierzwa, Karl Kofod, Brady Deuink, Scot Greenough, Greg Greenough, Brandi Pettit, Ashley Cross, Allyson Severyn, Sandra Muck, Theresa Brown, Carla Wienke, Dawn Thompson, Sheila Fiebelkorn, Amanda Oddo-Tonelli, Samantha Chau, Faith Leone, Rhianna Nasal, Sylvea Cleary.

14) Appoint the following additional members to the Safety Committee:

Safety Committee  
Additional Members  
Appointed

Christine Bowker, Michele Dolce, Dennis Gould, Richard Grant, Greg Greenough, James Hart, Jon LeBaron, Kristen Marvin.

15) Appoint the following additional members to the Technology Committee:

Technology  
Committee  
Additional Members  
Appointed

James Hart, Matthew Wisniewski

16) Approve June Prince as the Chairperson of Annual Meeting to open and close polls.

Chairman Appointed  
to Open & Close  
Polls

17) Establish the July 2018 Board of Education Reorganizational Meeting to be held on July 12, 2018.

BOE  
Reorganizational  
Meeting set for July  
12, 2018

18) Rescind so much of the motion made and unanimously passed by the Board of Education on March 8, 2018, concerning Bruce Ellis attending the Rural Schools Association Annual Conference July 8-10, 2018 with expenses.

Michael LoManto  
replace Bruce Ellis at  
Rural Schools  
Conference

19) Approve the motion made and unanimously passed by the Board of Education on March 8, 2018 to reflect Michael LoManto as the second Board of Education member to attend the Rural Schools Association Annual Conference on July 8-10, 2018 with expenses.

20) Rescind so much of the motion made and unanimously passed by the Board of Education on March 22, 2018 concerning the term date of 2017-20 for the votes cast for the CCSBA Executive Committee.

CCSBA Executive  
Committee vote term  
dates corrected

21) Approve the motion made and unanimously passed by the Board of Education on March 22, 2018 to reflect the term date of 2018-2021 for the votes cast for the CCSBA Executive Committee.

22) Nominate Sylvester Cleary of the Forestville Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

S. Cleary Nominated  
Everett Dyer Award

All voted yes.

## 12. Proposed Executive Session





Michael LoManto made the motion, seconded by Amy Drozdziel to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 5:35 pm.

All voted yes.

Daniel Grande, Lindsay Marcinelli, and June Prince were included in executive session at various times.

Amy Drozdziel left at 6:40.

Michael LoManto made the motion, seconded by Michelle Merritt to return to regular session at 7:05 pm.

All voted yes.

### **13. Adjournment**

Michael LoManto made the motion, seconded by David Caccamise to adjourn the meeting at 7:06 pm.

### **14. Correspondence/Information**

M. Merritt – Board interest

June Prince  
District Clerk